



# Vendor Application

Thursday, November 14, 2024

Downtown Waycross, Georgia

The following procedures apply to all parties participating in the listed below event, including but not limited to food vendors, arts, crafts, commercial and non-profit exhibitors. Collectively these are referred to as "Vendors". **APPLICATION DEADLINE IS Nov. 12, 2024.**

## **COMPLETE DESCRIPTION REQUIRED**

All vendors are required to attach to the application a complete description of items to be sold (including menus for food vendors). The event coordinators reserve the right to reject any application in its entirety or to prohibit the sale of any item. Any restrictions imposed by the event coordinators will be communicated to the applicant. Any item not clearly described in the application is subjected to removal by the event coordinators during this event.

## **SET UP**

Display areas are first come, first serve and will be charged a fee, if applicable, per event. There is a \$25 dollar vendor fee due prior to the start of the event. Vendor fees can be made by credit/debit card, money order or check made payable to the Downtown Waycross Development Authority. Vendor payments can be mailed to the DWDA at 315 Plant Ave Suite P, ATTN Laura Dixon, Waycross, GA 31501. The event begins at 6 P.M. with set up beginning at 4:00 P.M.

## **DISMANTLING BOOTH**

Vendors are encouraged to stay through the duration of the event, as vehicles will not be allowed to enter the area for safety reasons and must clear the area within 1 hour proceeding the event.

## **FOOD VENDORS**

The vendor must pass local health inspection regulations upon setting up at site. Failures to pass inspection or meet any health or safety requirements will disqualify the vendor from selling any food and forfeit their fee. Vendors will be required to pay ware county Health Department a \$50.00 fee for a temporary permit upon set up. Vendor agrees to only sell the items approved by the event coordinators.

## **ARTS AND CRAFTS VENDORS**

NO GUNS, TOY GUNS, KNIVES, SNAP AND POPS, SMOKE BOMBS, STINK BOMBS, ANYTHING ILLEGAL ETC... WILL BE SOLD AT THE LISTED EVENT. ANY VENDOR SELLING SUCH ITEMS WILL BE ASKED TO LEAVE THE CELEBRATION IMMEDIATELY.

**FAILURE TO FOLLOW THESE PROCEDURES MAY RESULT IN IMMEDIATE REMOVAL FROM THE EVENT AND A BAN FROM PARTICIPATING IN FUTURE EVENTS.**



# Contact Information

Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_  
Description of items to be sold: \_\_\_\_\_  
\_\_\_\_\_

**\$25 Vendor Fee**

**Vendor Type – Circle One:**    Food       Arts/Crafts       Nonprofit       Services       Informational

Other: \_\_\_\_\_

Release: Vendor agrees to indemnify and Event Coordinators, volunteers, harmless from any and all claims made against same, including, without limitation, all cost arising out of or in connection with: (i) any structure erected by exhibitor, (ii) any apparatus, equipment or personal property used by exhibitor, it's agents, invitees, participants, representatives, employees, servants, and agents, and (iii) any claims made on account or resulting from exhibitor's participation in the event.

The exhibitor has read and agrees to the procedures established by the DWDA, which are noted in this application. Failure to follow these policies may result in the DWDA requesting the vendor to leave.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**APPLICATION DEADLINE IS NOV. 12, 2024**

Questions? Contact Laura at 912-283-7787

**RETURN THIS FORM TO:**  
Downtown Waycross Development Authority  
Attention: Laura Dixon  
315 Plant Ave  
  
WAYCROSS, GA 31501  
  
**OR EMAIL:**  
(with signature) to [Waycross@dwdaga.org](mailto:Waycross@dwdaga.org)