

Downtown Waycross Development Authority
Board Meeting
Minutes from June 11, 2024
6:15 P.M.

Members Present: Chair – Jack Lott, Vice Chair - Kathryn Taylor, County Commissioner Jerry Pope, Marla Howell, Thomas Simpson, Clay Lee, Mayor Michael-Angelo James

Not Present: Tanya Miller

Staff Present: Laura Dixon – Director, Samantha Trunck

Guest: Melissa Ingle, King Gore

1. **Called Meeting to Order-** Kathryn Taylor called the Board Meeting to order at approximately 6:19 p.m.
2. **Pledge of Allegiance**
3. **Invocation** – Mayor James
4. **Approval of Agenda** – Mayor James motioned to approve the agenda as presented. Thomas Simpson seconds the motion. All in favor. Agenda approved.
5. **Approval of Minutes-** Mayor James motioned to approve the May meeting minutes. Commissioner Pope seconds. All in favor. Minutes Approved.
6. **Financial Report** – Mayor James motioned to approve the report as presented. Thomas Simpson seconds the motion. All in favor. Motion approved.

Commissioner Pope Updates: No update.

Mayor Michael Angelo James Update: Mayor James stated that he recently gave the State of the City address. Mayor James also invited the board to attend the Sergeant Kennedy L. Sanders Memorial Dinner on June 30th at 4:00 P.M.

Director Report/Update: Laura Dixon showed the board the new equipment now available in the REA building. Ms. Dixon informed the board there would be no July First Friday and asked the board to please attend the “Big Check Ceremony” at the Ritz theatre on June 18th.

Guest Speaker:

NEW BUSINESS:

Review of 2023-2024 budget: The board reviewed the budget progress for the current year.

Review of 2024-2025 budget: The board reviewed the proposed budget for the fiscal year 2024-2025. Marla Howell motions to approve the budget. Mayor James seconded the motion. All in favor. Motion passes.

Election Dates: The board reviews possible dates for July board member elections. The board chooses July 23rd.

Banner Sponsorship: The board discusses banner program options.

Venue Equipment: Board reviews presented costs of hot water heater for Community Room, table carts for all three venues as well as cleaning supply storage solutions. Marla Howell motions to approve these purchases. Kathryn Taylor seconds the motion. All in favor. Motion passes

OLD BUSINESS:

Employee Handbook: Thomas Simpson motions to table the Employee Handbook to allow further review. Kathryn Taylor seconds the motion. All in favor. Motion Passes.

Thomas Simpson motions to enter Executive Session. Kathryn Taylor seconds. All in favor. The board enters Executive Session.

Legal: The board discusses the legal settlement presented by Vince Settle.

Mayor James motions to exit executive session. Clay Lee seconds. All in favor. The board enters regular session.

Mayor James motions to adjourn meeting, Commissioner Pope seconds. All in favor.

Jack Lott adjourns the meeting.